



SUPERVISING CRIMINALIST
ANNUAL SALARY: \$72,633 - \$94,411

POSITION INFORMATION

This is an Open Competitive / Countywide Promotional recruitment being conducted to fill a current vacancy in the Crime Lab of the Washoe County Sheriff's Office. The list established from this recruitment may be used to fill future vacancies as they occur. See **Conditions of Employment** below for information regarding eligibility requirements.

The Supervising Criminalist, under general direction, plans, coordinates and supervises the activities of sections of the Washoe County Criminalistics Laboratory; and performs related duties as required.

EXPERIENCE AND TRAINING REQUIREMENTS

A Master's degree from an accredited college or university in Chemistry, Molecular Biology, Criminalistics, Physics, Pharmacology, or a closely related field, and five years of full-time technical experience in chemical analysis; experience must have included three years of professional experience in a law enforcement crime lab or in a forensic laboratory; OR an equivalent combination of education and experience.

CONDITIONS OF EMPLOYMENT

To be eligible, top candidates will be required to undergo an in-depth, thorough, extensive and detailed background investigation:

- Must pass a drug test.
- Must pass a background investigation.
- Must be willing to submit a set of fingerprints.
- Must complete and submit a personal history statement.
- Must pass a Computerized Voice Stress Analysis (CVSA) examination.
- Ability to sit for extended periods.
- Ability to lift and move objects weighing up to 50 lbs.
- Ability to distinguish basic colors and shades of colors.
- Ability to use standard office equipment and software such as computers, scanners/copiers/FAX machines.
- Ability to work under conditions involving exposure to noise, electrical energy, and chemicals.
- The Washoe County Employees Supervisory Association (WCEA) Supervisory Unit covers the Supervising Criminalist position. The provisions of the prospective collective bargaining unit therefore cover this position.

THE IDEAL CANDIDATE WILL HAVE:

- A minimum of five years of Forensic science experience to include formal instruction, court qualified expert, and successful proficiency testing.
- Supervisory experience in a laboratory setting.
- Experience in Firearms/Toolmarks, Controlled Substances, and Breath Alcohol.
- Experience and knowledge in an accreditation process.
- Outstanding interpersonal skills including the ability to exercise proper judgment and discretion in working with others.



- The ability to foster a teamwork environment and manage the work of professional and support staff.
- The capacity to encourage collaboration and joint problem solving within a work unit.
- The capacity to provide feedback and coaching to enhance the skills and career development of subordinates.
- The ability to confront and resolve conflict.
- The ability to balance competing needs.
- The ability to establish procedures and methods to increase efficiency and reduce costs.

LICENSE OR CERTIFICATE

A valid driver's license is required at the time of appointment.

SELECTION PROCESS

The examination process will consist of completion of the applicant's Training and Experience Evaluation weighted 100%. **Failure to provide the required responses to the Training and Experience Evaluation questions with your application, at the time of submission, may result in disqualification from the selection process.**

Go to the [Required Additional Information](#) link to view instructions and exam for this position.

Those applicants who do not meet the qualifications will be notified by email and have five (5) working days to request a review of their qualifications.

DEADLINE FOR APPLYING

Friday, October 2, 2015

QUESTIONS

Contact Julie Paholke, the Recruiting Analyst, at (775) 328-6383 or jpaholke@washoecounty.us

www.washoecounty.us/humanresources ◆ 775-328-2081 phone ◆ 775-328-6119 fax