



CRIMINALIST I, II, AND TRAINEE

**DEADLINE TO SUBMIT WITH ONLINE APPLICATION AND EVALUATION
WEDNESDAY, OCTOBER 31, 2012**

Failure to provide the required responses to the Training and Experience Evaluation questions with your application may result in disqualification from the selection process.

The required additional information for this application **MUST** be completed and attached with your application at the time of submission. Please be sure to give yourself sufficient time to complete your application fully before the submission deadline.

Additional Information Required for this Application

1. Training and Experience Evaluation (READ INSTRUCTIONS CAREFULLY)

Instructions for Attaching Additional Information to the Online Application

1. Complete all required additional information, saved and ready to upload before clicking on "Apply Online". Must be in DOC, DOCX, PDF, RTF, and TXT format to be uploaded. Instructions detailing how to upload your attachments are below.
2. Complete and submit the online application form for this announcement.

IMPORTANT NOTE: Washoe County's online application system will only accept for upload those documents that end in DOC, DOCX, PDF, RTF, and TXT.

If you have any questions regarding the Online Application Process you can find additional information at the following link:

<http://www.washoecounty.us/humanresources/careers/process/application/online.htm>

Or please contact the Washoe County Department of Human Resources at (775) 328-2081.

Request for Veteran Point

Eligible veterans who were honorably discharged from the U.S. Armed Forces shall receive a one time, one (1) bonus point upon passing **Open Competitive examinations**. In order to be given a bonus point, applicants must attach proof of Honorable Discharge (DD-214 with Classification of Discharge) to the Online Application at time of submission.

Examination

The examination process will consist of an evaluation of applicant's Training and Experience weighted 100%. The grade and rank will depend upon the information provided in the answers to each of the questions on the Training and Experience Evaluation. No information listed on the application will be used during the scoring process. Please provide accurate, complete, detailed and specific information relating to your experience. After the list has been established, no adjustment to the grade can be made for information that was not initially provided.



**CRIMINALIST - BIOLOGY
TRAINING AND EXPERIENCE EVALUATION**

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“Tab” to go to next field in the form. Or “Shift”+“Tab” to go back one field in the form.

LAST NAME: _____
FIRST NAME: _____
DATE: _____

PLEASE CHECK ONLY BOX(ES) APPLYING TO YOU!!!!

- BIOLOGY (CRIMINALIST I, II, AND TRAINEE)**
 CHEMISTRY (CRIMINALIST I, II, AND TRAINEE)

**** SECTION I: BIOLOGY WRITTEN ESSAY ****

ONLY FOR CANDIDATE APPLYING FOR BIOLOGY CRIMINALIST POSITION. SEE SECTION II FOR CHEMISTRY CRIMINALIST ESSAY.

1. List which college courses you have successfully completed that specifically meet the requirement for 9 cumulative semester hours or equivalent that cover the subject areas of biochemistry, genetics, and molecular biology. Include the grade achieved.

2. Describe your experience with laboratory procedures used in a work setting, which would include:
- Techniques
 - Equipment
 - Terminology
 - Materials

3. Describe your experience interpreting DNA data.



4. Provide an explanation of how the frequency of occurrence of a DNA profile is obtained as if you were explaining it to a jury.

5. Describe your knowledge of the field of forensic DNA and why you are interested in being a Criminalist.

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Once completed, **PRINT DOCUMENT** for your records by hitting “CTRL” “P”. Now hit “X” at top right of your screen to close and you will be asked to save or discard changes. Be sure to save document for submission with your application!!!

To attach to application once complete:

- Go to <http://www.washoecounty.us/humanresources/careers/jobs.htm>
- Click on “Apply Online” for the position for which you previously submitted your application
- Log into application using your previously created user ID and password
- Once your application is accessed, you can make any corrections or changes to the “form”
- Once you have made all changes, or if no changes are needed, click in the “I have read and accept the above conditions” box at the bottom of the page.
- Click on the “Submit” button
- A window will appear and this is where you will attach your documents. (Training and Experience Evaluation, resume, and etc.)

LAST NAME: _____
FIRST NAME: _____
DATE: _____

**THOSE APPLYING FOR
CRIMINALIST - CHEMISTRY
FIND WRITTEN ESSAY EXAM**

↓↓↓ NEXT PAGE ↓↓↓



**CRIMINALIST - CHEMISTRY
TRAINING AND EXPERIENCE EVALUATION**

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 CHEMISTRY (CRIMINALIST I, II, AND TRAINEE)

**** SECTION II: CHEMISTRY WRITTEN ESSAY ****

ONLY FOR CANDIDATE APPLYING FOR CHEMISTRY CRIMINALIST POSITION. SEE SECTION I FOR CHEMISTRY CRIMINALIST ESSAY.

1. List your college chemistry courses including the number of semester credit hours and grade obtained.

2. Describe a scientific research project that you have worked on. Include your level of involvement and the final outcome of the project.

3. Describe Infrared Spectroscopy and provide an explanation of an FTIR as if you were describing it to a jury



4. Describe your experience with laboratory procedures used in a work setting, which would include:
- Techniques
 - Equipment
 - Terminology
 - Materials

5. Describe your knowledge of the field of forensic drug chemistry and why you are interested in being a Criminalist.

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