



CRIMINALIST TRAINEE
ANNUAL SALARY: \$49,275 - \$64,126

POSITION INFORMATION

This is an Open Competitive/Countywide Promotional recruitment being conducted to fill a current full time vacancy in the Washoe County Sheriff's Office Forensic Science Division, specifically in Firearms and Tool Mark Examination; or in Controlled Substances or Breath Alcohol. The list established from this recruitment may be used to fill future vacancies as they occur. See **Conditions of Employment** below for information regarding eligibility requirements.

Under direct supervision, performs professional laboratory analysis of physical evidence in a general or specialized field of Criminalistics, such as forensic questioned documents examination or DNA analysis; and performs related work as required.

This position is in a flexibly staffed class series. Applicants interested in being considered for all levels must submit an application for each position. Applicants must apply, qualify, and pass the exam to be considered for higher level flexibly staffed positions. The hiring department has the discretion to fill a vacancy at the Trainee, I, II or III level. Eligible candidates who qualify and test for more than one list in the series must be certified from the highest level for which they qualify and test, unless they specifically request certification on a list at a lower level in lieu of the higher level.

EXPERIENCE AND TRAINING REQUIREMENTS

Graduation from an accredited college or university with a Bachelor's degree in Chemistry, Molecular Biology, Criminalistics, Physics, Pharmacology, or a closely related science; OR four years of full time technical experience in applying scientific laboratory techniques; OR an equivalent combination of education and experience.

THE IDEAL CANDIDATE

- A trained Firearm and Tool Mark Examiner; or a trained analyst in the field of Controlled Substance or Breath Alcohol.
- A minimum of three years of laboratory experience which may include formal instructions, court qualified expert, and successful proficiency testing.
- Experience and knowledge in an accreditation process.
- The ability to work within a team environment and to effectively communicate scientific findings with internal and external customers.
- Knowledge of laboratory procedures and the use and theory of laboratory instrumentation such as microscopy, gas chromatography/mass spectrometry, and infrared spectroscopy.

LICENSE OR CERTIFICATE

A valid driver's license is required at the time of appointment.

CONDITIONS OF EMPLOYMENT

To be eligible, top candidates will be required to undergo an in-depth, thorough, extensive and detailed background investigation:

- Must pass a drug test



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- Must pass a background investigation
 - Must be willing to submit a set of fingerprints
 - Must complete and submit a personal history statement
 - Must pass a Computerized Voice Stress Analysis (CVSA) examination
 - The Washoe County Employees Association (WCEA) Non-Supervisory covers the Criminalist Trainee. The provisions of the prospective collective bargaining unit therefore cover this position.

SELECTION PROCESS

The examination process will consist of completion of the applicant's Training and Experience Evaluation weighted 100%. **Failure to provide the required responses to the Training and Experience Evaluation questions with your application, at the time of submission, will result in disqualification from the selection process.**

Go to the [Required Additional Information](#) link to view instructions and exam for this position.

Those applicants who do not meet the qualifications will be notified by email and have five (5) working days to request a review of their qualifications.

DEADLINE FOR APPLYING

Monday, February 1, 2016

QUESTIONS

Contact Julie Paholke, the Recruiting Analyst, at (775) 328-6383 or jpaholke@washoecounty.us

www.washoecounty.us/humanresources ◆ 775-328-2081 phone ◆ 775-328-6119 fax