

**CIVIL SERVICE COMMISSION
WATERBURY, CONNECTICUT**

OPEN COMPETITIVE EXAM #2035

OPEN COMPETITIVE EXAMINATION FOR: CRIME SCENE TECHNICIAN

SALARY: \$23.57 ~ \$31.37 PER HOUR (NOTE: New hires start at the beginning of the range)

FRINGE BENEFITS: Choose from three available health insurance plans (employee contributions vary) Prescription Drug Rider, Dental Plan, Group Life Insurance for Individual; Retirement Plan; paid Holidays; paid Vacation Days; paid Sick Days; paid Personal Days.

LAST DAY FOR FILING APPLICATIONS

Applications, which may be obtained by visiting our website at www.waterburyct.org or at the Civil Service Office, Chase Municipal Building, 236 Grand St., Waterbury, CT 06702 & must be on file by 4:50 p.m. on:

December 6, 2013

IMPORTANT:

1. Veterans – Veteran’s points will be awarded in accordance with the Connecticut State Statute. Five (5) for non-disabled veterans, ten (10) for disabled veterans. Proper documentation must be submitted to the Personnel Director before the date of the examination.
2. Residents – Residency points shall be added in accordance with the amendment to the Civil Service Ordinances dated March 18, 2011. Proper documentation and proof of residence must be submitted no later than the closing date for applications.

EXAMPLES OF WORK (Illustrative only): Evaluates and physically secures crime scenes, using various types of equipment. Identifies, collects and prepares physical evidence for scientific evaluation and comparison. Establishes a permanent record describing the crime scene by writing detailed reports, preparing accurate sketches and diagrams, and by applying professional photographic techniques. Gives expert testimony in criminal court cases, regarding the results of analysis and examination of physical evidence. Maintains forensic field and laboratory supplies for the department.

REQUIRED KNOWLEDGES, SKILLS AND ABILITIES: Ability to observe minute details of a crime scene as they relate to the crime and their meaning in relation to the evidence, ability to write clear and concise reports, ability to provide expert testimony in court, working knowledge of photography and fingerprinting techniques, knowledge of scientific / analytical techniques for the handling, collection and testing of evidence, must be willing to take continuing education courses, must be able to visually identify or describe persons, vehicles, and locations and describe or compare physical evidence and crime scenes; ability to lift heavy objects and equipment weighing up to 100 pounds.

MENTAL AND PYSICAL DEMANDS: Must prioritize requests, manage multiple tasks, and meet deadlines and display professional detachment from sensitive situations. Works primarily in a laboratory with exposure to biological and chemical hazards and firearms. Will occasionally carry photography and other equipment weighing up to 100 lbs. and will occasionally work outdoors in inclement weather.

IN ORDER TO BE CONSIDERED FOR THIS POSITION YOU MUST INDICATE ON YOUR APPLICATION THAT AS OF THE CLOSING DATE YOU HAVE THE FOLLOWING EXPERIENCE: Bachelor’s degree in natural or forensic science plus six (6) months experience in crime scene processing, forensic work, or related field. Internship experience is qualifying.

SPECIAL REQUIREMENT: In addition to a Monday through Friday schedule, must be available for rotating on-call schedule. Must be able to arrive on-scene within 20 minutes of call. Must pass a pre-employment drug screen and a criminal background check, which will include a polygraph test.

YOU MUST SUBMIT THE FOLLOWING WITH YOUR APPLICATION:

Unofficial Transcripts or College Degree

This position is covered under the written agreement between the City of Waterbury and the White Collar Union. The Parts and Weights for this examination will be determined prior to conducting the exam. Individuals appointed shall be required to serve a working test period which will be, in effect, the final phase of the examination.

APPEAL PROCESS: - An applicant may appeal notice of not meeting the minimum qualifications (Civil Service Rules and Regulations, Section 3741, Subsection B, Article 9) to the *Civil Service Commission* within seven (7) days of the date on such notice.

Please notify the Civil Service Office of a change in address. Notification will be mailed to the address written on your application.

