

## **Assistant Section Head, Physical Sciences – Talent Pool**

Consider this great opportunity at the Ministry of Community Safety and Correctional Services, Centre of Forensic Sciences (CFS), Physical Sciences Section, where you will provide leadership to scientific and technical staff engaged in forensic investigation and analysis.

This competition will be used to create an eligibility list to fill upcoming permanent and temporary opportunities in Toronto.

### **What can I expect to do in this role?**

In this role, you will:

- Manage unit staff
- Coordinate the completion of casework of the unit, including case assignment, providing expert advice and direction and ensuring continuity of evidence and coordination of unit's work
- Monitor laboratory practices to ensure staff compliance with accreditation standards and safety procedures
- Identify needs, conduct and promote educational training and developmental programs for staff
- Participate in research and development activities/programs
- Establish and oversee a regular program for the preventative maintenance of scientific equipment, monitor work of scientists and technologists

**Location:** Toronto

### **How do I qualify?**

#### **Leadership and Management Skills**

- You can lead a professional team to meet organizational vision and objectives
- You can manage staff, which includes recruitment, performance management and labour relations
- You can evaluate case work and research projects
- You can review case files and scientific reports and discuss cases with clients
- You have ability to assist court officials, investigative and medical personnel to develop a knowledgeable awareness of forensic science methodologies and procedures through conducting lectures, providing advice on case work, testing procedures, limitations of test results, etc.

#### **Technical Knowledge**

You have:

- advanced knowledge obtained through a combination of academic training to a minimum of an Honours Bachelors Degree in Science and/or extensive forensic science experience
- advanced knowledge of the theories, principles and practices of at least one of the scientific and technical disciplines of the Physical Sciences Section (i.e. firearms, toolmarks and/or questioned documents) to oversee, assign and monitor the work of the team
- knowledge of international standards of accreditation and of procedures used in other forensic science laboratories
- experience in program management in order to plan, implement and evaluate programs of scientific investigation and research
- knowledge of technologies and methodologies both current and emerging which impact forensic science

#### **Excellent Communication (oral and written) and Interpersonal skills**

- You can effectively communicate complex technical information to provide clear instructions and/or present lectures and training courses to a diverse audience (e.g. scientific and technical staff, professionals, stakeholders and partners)
- You have ability to provide expert testimony in court

**Salary Range:** \$78,753 - \$101,850 per year

#### **Additional information:**

- Temporary, 25 Morton Shulman Ave, Toronto, Toronto Region, Enhanced – CPIC Check, Local Police Check
- Permanent, 25 Morton Shulman Ave, Toronto, Toronto Region, Enhanced – CPIC Check, Local Police Check

**Note:**

- The number of positions to be filled has not been identified at this time. This competition will be used to create an eligibility list to fill upcoming opportunities within the next twelve months.
- In accordance with the Ontario Public Service Employment Screening Checks Policy, the top candidate(s) may be required to undergo a security screening check. Please refer to the Additional Information / Address section above to determine the screening checks that are required for this position.

You will be responsible for obtaining the criminal record check at your own expense and provide it, along with your written consent, to the Transition and Security Office (TSO), HR Service Delivery Division to evaluate the results. If applicable, the TSO, with your written consent, will request and obtain any additional screening checks as indicated in the Additional Information / Address section above that were not obtained directly by you. (Note: If a Vulnerable Sector Screening/Check is required, it must also be obtained in person at your local police service.)

A record under the Criminal Code and/or other federal offence record(s) does not automatically mean you will be ineligible for the position. The screening check(s) will only be reviewed and evaluated by the TSO for the purpose of making a security clearance decision. The details of an individual's screening check(s) will be considered in specific relation to the duties and responsibilities of the position being filled. Screening check records will be maintained by the TSO and kept strictly confidential.

Please apply online, only, at [www.ontario.ca/careers](http://www.ontario.ca/careers), quoting **Job ID 105163**, by **Monday, April 10, 2017**. Please follow the instructions to submit your application. Faxes are not being accepted at this time.

If you require accommodation in order to participate in the recruitment process, please contact us at [www.gojobs.gov.on.ca/ContactUs.aspx](http://www.gojobs.gov.on.ca/ContactUs.aspx) to provide your contact information. Recruitment Services staff will contact you within 48 hours. Only those applicants selected for an interview will be contacted.

The Ontario Public Service is an inclusive employer. Accommodation will be provided in accordance with Ontario's *Human Rights Code*.

[www.ontario.ca/careers](http://www.ontario.ca/careers)