

Compensation and Benefits

- ♦ *Annual Salary:*
\$74,817— \$97,260
- ♦ *NV PERS Retirement - Washoe County pays 100% of the PERS contribution for each permanent employee*
- ♦ *Health, Dental, Life and Vision Insurance - Washoe County contributes 100% of the premium for each employee. Coverage includes life, medical, dental and vision. Washoe County also contributes 50% of the premium for dependent coverage.*
- ♦ *Vacation Accrual*
- ♦ *Sick Leave*
- ♦ *11 Paid Holidays*
- ♦ *Longevity Pay*
- ♦ *There are no Social Security deductions (although a 1.45% deduction for Medicare is required)*

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07/2016

Washoe County ~ Reno, Nevada

SUPERVISING CRIMINALIST Washoe County Sheriff's Office

Deadline for Applying - FRIDAY SEPTEMBER 2 , 2016



POSITION INFORMATION

This is an Open Competitive / Countywide Promotional recruitment being conducted to fill a current vacancy in the Forensic Science Division of the Washoe County Sheriff's Office. The list established from this recruitment may be used to fill future vacancies as they occur. See [Conditions of Employment](#) below for information regarding eligibility requirements.

The Supervising Criminalist, under general direction, plans, coordinates, and supervises the activities of sections of the Washoe County Sheriff's Office Forensic Science Division and performs related duties as required. This recruitment is seeking a Supervising Criminalist responsible for supervising the Forensic Investigation Section. The expectation of this position includes work at off site locations (investigating crime scenes and attending autopsies) across the 13 northern counties of Nevada, working in an on-call status, and working nights and weekends as needed.

EXPERIENCE AND TRAINING REQUIREMENTS

Graduation from an accredited college or university with a Master's Degree in a natural, physical or forensic science, or a closely related field, and five years of full-time technical experience in applying scientific laboratory techniques in a laboratory setting and/or major crime scene investigation; experience must have included three years of professional experience in a law enforcement crime lab / forensic laboratory OR an equivalent combination of education and experience.

CONDITIONS OF EMPLOYMENT

To be eligible, top candidates will be required to undergo an in-depth, thorough, extensive and detailed background investigation:

- ♦ Must pass a drug test
- ♦ Must pass a background investigation
- ♦ Must be willing to submit a set of fingerprints
- ♦ Must complete and submit a personal history statement
- ♦ Must pass a Computerized Voice Stress Analysis (CVSA) examination

The Washoe County Supervisory Employees Association (WCEA) Supervisory Unit covers the Supervising Criminalist. The provisions of the prospective collective bargaining unit therefore cover this position.

IDEAL CANDIDATE:

- ♦ A minimum of five years of Forensic science experience to include formal instruction, court qualified expert, and successful proficiency testing.

IDEAL CANDIDATE CONTINUED:

- ◆ Supervisory experience in a laboratory setting.
- ◆ Experience in Crime Scene Investigation, Latent Print Comparison and Latent Print Processing
- ◆ Experience in Forensic Science (DNA, Firearms, Controlled Substance, Breath Alcohol Calibration, Toxicology etc.)
- ◆ Experience and knowledge in an accreditation process.
- ◆ Outstanding interpersonal skills including the ability to exercise proper judgment and discretion in working with others.
- ◆ The ability to foster a teamwork environment and manage the work of professional and support staff.
- ◆ The capacity to encourage collaboration and joint problem solving within a work unit.
- ◆ The capacity to provide feedback and coaching to enhance the skills and career development of subordinates.
- ◆ The ability to confront and resolve conflict.
- ◆ The ability to balance competing needs.
- ◆ The ability to establish procedures and methods to increase efficiency and reduce costs.

LICENSE OR CERTIFICATE

Must be able to obtain and maintain a valid Nevada driver's license. A valid driver's license is required at the time of appointment.

SELECTION PROCESS

The examination process will consist of completion of the applicant's Training and Experience Evaluation weighted 100%. **Failure to provide the required responses to the Training and Experience Evaluation questions with your application, at the time of submission, may result in disqualification from the selection process.**

Go to the **Required Additional Information** link to view instructions and exam for this position.

Those applicants who do not meet the qualifications will be notified by email and have five (5) working days to request a review of their qualifications.

QUESTIONS

Contact Julie Paholke, the Recruiting Analyst, at (775) 328-6383 or jpaholke@washoecounty.us

www.washoecounty.us/humanresources

775-328-638381 phone

775-328-6119 fax