

NOTICE OF VACANCY

OPEN TO:

- ☐ Division
- ☐ Section
- ☐ Bureau
- ☐ Unit Scope _____

Posting Date: January 3, 2024

Posting Number: FTSS 13-23

Employees with permanent state service as a promotional or lateral opportunity.

A.	Title <u>Investigator 1, Law & Public Safety</u>	Section <u>Forensic & Technical Services</u>
	Salary Range <u>\$52,513.10 - \$74,057.84 (NE)</u>	Bureau <u>Forensic Services</u>
	No. of Vacancies <u>Two (2)</u>	Work Unit <u>Ballistics</u>
		Location <u>1200 Negron Drive Hamilton, NJ 08691</u>

B. Description of Major Duties:
Under close supervision of a Supervising Investigator or under the guidance of an Investigator 4 or other supervisory official in the Department of Law and Public Safety, assists in regulatory audits and inspections of licensed premises; reviews records, files, financial statements, and other transactions to determine compliance with rules or regulations governing consumer protection laws; conducts, under close supervision, civil and regulatory investigative activities or specialized investigations to detect alleged noncompliance with or violations of New Jersey state statutes, administrative codes, or Professional Rules of Conduct or consumer protection laws; does other related work as required.

C. Requirements:
EXPERIENCE: One (1) year of experience in the conduct of civil or criminal investigations related to compliance, enforcement, detection, or surveillance activity; including the preparation of investigative reports;

OR

One (1) year of experience in the conduct of investigative administrative audits and/or regulatory examinations of records maintained by businesses and organizations;

OR

One (1) year of experience in the conduct of investigations for the government, the military, consumer protection programs, public advocacy organizations, or the public interest

Applicants who do not possess the required education may substitute experience as indicated on a year-for-year basis.

Completion of a supervised internship field placement of 300 hours in an undergraduate curriculum in Criminal Justice or a related degree program may be substituted for one (1) year of the non-supervisory experience.

A Juris Doctorate degree or a Master's Degree in Criminal Justice, Public Administration, Business Administration, Law, or other related field may be substituted for one (1) year of the non-supervisory experience.

LICENSE: Appointee will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is required to perform the essential duties of the position.

RESUME NOTE: Eligibility determinations will be based upon information presented in the resume only. Applicants who possess foreign degrees (degrees earned outside of the U.S.) are required to provide an evaluation indicating the U.S. equivalency prior to the closing date. Failure to do so will result in your ineligibility.

D. Forward a Resume, Copy of Applicable Transcripts, Licenses, Certifications and Letter of Interest to:

Division of State Police
Human Resources, Classification & Compensation Unit
PO Box 7068, W. Trenton, NJ 08628-0068
NJSPResumes@njsp.gov

CLOSING DATE FOR RECEIPT OF APPLICATIONS: January 16, 2024