



County of Los Angeles

FORENSIC IDENTIFICATION SPECIALIST I

SALARY	\$6,723.56 - \$8,582.10 Monthly \$80,682.72 - \$102,985.20 Annually	LOCATION	Los Angeles County, CA
JOB TYPE	Full time	JOB NUMBER	J4332S
DEPARTMENT	SHERIFF	OPENING DATE	12/13/2024
CLOSING DATE	1/14/2025 5:00 PM Pacific		

Position/Program Information

Los Angeles County
Sheriff's Department

FILING DATES

DECEMBER 16, 2024, at 8:00 A.M. (PT) TO JANUARY 14, 2025, before 5:00 P.M. (PT)

NO APPLICATIONS WILL BE ACCEPTED OUTSIDE OF THE OFFICIAL APPLICATION FILING PERIOD, NO EXCEPTIONS.**EXAM NUMBER**

J4332S

TYPE OF RECRUITMENT

Open Competitive Job Opportunity

REASONS TO JOIN OUR TEAM:**Check Out Our Outstanding Benefits!**

Los Angeles County offers one of the strongest public-sector benefits packages in the nation:

- Flexible Benefit Plans - The County provides each employee with a monthly "benefit allowance" they can use to pay Dental coverage, Group Life Insurance, Accidental Death and Dismemberment Insurance, Health Care Spending Accounts.
- Robust Retirement Packages - Contributory-defined benefit plan; option tax-deferred income plans that may include a County matching contribution up to 4% of employee's salary.
- Generous Maternity and Family Leave Benefits.
- Thirteen (13) paid holidays per year.

For more details on employee benefits, please visit <https://hr.lacounty.gov/benefits/>.**NO OUT-OF-CLASS EXPERIENCE WILL BE ACCEPTED.**

DEFINITION

Under close supervision, makes fingerprint comparisons, processes crime scenes for evidence, utilizes automated systems to compare latent fingerprints, prepares reports, and engages in other activities related to forensic identification.

CLASSIFICATION STANDARDS

Positions allocated to this class work under close supervision of a Forensic Identification Specialist II, Supervising Forensic Identification Specialist, or a higher-level supervisor. Positions in this class learn both field and laboratory analysis including processing crime scenes by recognizing, searching, collecting, and preserving physical evidence; developing latent fingerprints by using conventional techniques; utilizing automated systems for comparing latent fingerprints; and qualifying as an expert witness in court.

Essential Job Functions

Takes fingerprints and palm prints using printer's ink or computerized optical digital technology.

Develops, collects, and preserves latent fingerprints from typical surfaces using conventional techniques, chemical processing, and alternate light source technologies.

Compares latent prints to inked or digitally captured prints.

Prepares, enters, and compares latent fingerprints in an automated fingerprint identification system.

Participates in crime scene investigations to recognize, search for, collect, and preserve physical evidence.

Documents crime scenes through note-taking, diagramming, photographing, and video recording

Preserves impressions of shoe prints, tire tracks, and other objects at crime scenes through casting and photography.

Prepares detailed reports of crime scene investigations, other activities, and comparison results.

Accesses crime scenes in a variety of environments including remote areas requiring mountaineering and other entrance and egress techniques to document and collect evidence.

Testifies as an expert witness in court.

Serves on-call and responds to crime scene locations within LA County jurisdiction within short notice (typically departing within 20 minutes of notice) to process crime scenes during a 24-hour operation, including nights and on holidays.

Requirements**SELECTION REQUIREMENTS****OPTION I**

Graduation from an accredited college with an Associate of Arts or Science degree* in criminalistics, police science, or a related field** with completion of a minimum of eight (8) semester units or twelve (12) quarter units of photography, crime scene investigation, fingerprinting, or criminalistics.

ALL APPLICANTS MUST MEET THE EDUCATION REQUIREMENTS BY JANUARY 14, 2025, IN ORDER TO BE CONSIDERED FOR THIS EXAMINATION.

OPTION II

Two years of experience at the level of Los Angeles County's class of a [Forensic Technician II](#)***, [Automated Fingerprint Identification Systems Technician II](#)***, [Criminalistics Laboratory Technician](#)**, [Photographer I](#)***, or work experience detecting, lifting, and retrieving latent prints from crime scenes, or providing direct assistance to forensic identification specialists or other law enforcement investigation professionals conducting field investigations.

LICENSE

A valid California Class C Driver License is required to perform job-related essential functions. **Candidates offered these positions would be required to show proof of a driver license prior to appointment.**

Out-of-state applicants must have a valid license from the state in which they reside at the time of filing. **Out-of-state applicants will be required to obtain a California Class C Driver License prior to appointment.**

LICENSE INFORMATION

Successful applicants for this position will be required to obtain a copy of their driving record from the California State Department of Motor Vehicles before being appointed. A copy of your driving record must be presented at the time of your appointment. License must not be suspended, restricted, or revoked. **AN APPLICANT WHOSE DRIVING RECORD SHOWS THREE (3) OR MORE MOVING VIOLATIONS WITHIN THE LAST YEAR WILL NOT BE APPOINTED.**

PHYSICAL CLASS:

Physical Class III - Moderate: This class requires that the incumbent stand or walk most of the time with bending, stooping, squatting, twisting, reaching, working on irregular surfaces, occasional lifting of objects weighing over 25 pounds, and frequent lifting of 10-25 pounds.

SPECIAL REQUIREMENT INFORMATION

*In order to receive credit for the required **coursework and degree**, you **MUST include** a legible copy of the **official transcripts AND official degree, or official letter** from the accredited institution which shows the completed semester/quarter units of coursework in the areas of specialization **at the time of filing, or within seven (7) calendar days from the date of filing your online application. Please submit documentation to sheriffexamsunit@lasd.org and indicate your name, the exam title and the exam number.** Failure to provide the required documentation will result in application rejection. **Unofficial transcripts will not be accepted to meet the educational requirement.**

**Related fields include, but are not limited to: Administration of Justice, Criminal Justice, Anthropology, Biology, Biochemistry, Chemistry, Engineering, Fire Technology, Forensic Science, Geology, Genetics and Cell Biology, Health Science, Microbiology, Molecular Genetics, Photography, Physics, Physiology, Psychology, and Sociology.

***For a full description of the class specifications of Los Angeles County's [Forensic Technician II](#) (Item # 4888), [Automated Fingerprint Identification System Technician II](#) (Item # 1552), [Criminalistics Laboratory Technician](#) (Item # 4331), and [Photographer I](#) (Item # 7076) please click the hyperlink on the job title OR go to Department of Human Resources website at <http://hr.lacounty.gov/> and type in the job title or item number under "FIND JOB DESCRIPTIONS" search box.

SUPPLEMENTAL QUESTIONNAIRE

As part of this application process, applicants will be required to complete a supplemental questionnaire. The questionnaire contains a pre-investigative questionnaire which will be utilized as part of the background investigation process to ensure applicants meet the standards set forth by the Los Angeles County Sheriff's Department. Applicants who fail the pre-investigative questionnaire will be disqualified and will have to wait three (3) months from the date of the disqualification in order to reapply.

DESIRABLE QUALIFICATIONS

Credit will be given to applicants who possess DESIRABLE qualifications and indicate so on their employment application at the time of filing.

Coursework* completion earned as part of a certificate or degree program in the field of forensics (40 hours of coursework = 4 quarter units = 2.67 semester units):

- Coursework in the Friction Ridge Examination Process
- Coursework in Courtroom Testimony (which includes at least an overview of the legal system, how evidence is presented in court, and how to answer questions in the courtroom)
- Coursework in Crime Scene Photography
- Coursework in Sketching Crime Scenes or Measuring Crime Scene Evidence

At least two (2) years of experience as a latent print examiner, crime scene investigator, or crime scene investigator who investigates crimes against persons beyond the minimum requirements.

A Bachelor's degree* from an accredited college or university.

Additional Information**EXAMINATION CONTENT**

This examination will consist of three (3) parts:

PART I

A computerized multiple-choice test covering reading comprehension, written expression, checking for errors, pattern recognition, and situational judgement weighted 40%.

THE MULTIPLE CHOICE TEST IS NOT REVIEWABLE BY CANDIDATES PER CIVIL SERVICE RULE 7.19.

ONLY CANDIDATES WHO ACHIEVE A PASSING SCORE OF 70% OR HIGHER ON PART I WILL PROCEED TO PART II.

PART II

A structured interview assessing applied experience and training, adaptability, friction skin evidence process, photography, identification of fingerprints, evidence processing, crime scene processing, verbal communication, and written communication, weighted 45%. As part of the interview, candidates will also be required to complete a brief writing exercise. **Candidates who do not submit a writing exercise will be disqualified from this examination.**

ONLY CANDIDATES WHO ACHIEVE A PASSING SCORE OF 70% OR HIGHER ON PART II WILL PROCEED TO PART III.

PART III

An evaluation of training, education, and experience based upon application information and desirable qualifications weighted 15%.

CANDIDATES MUST ACHIEVE A PASSING SCORE OF 70% OR HIGHER ON EACH WEIGHTED PART TO BE PLACED ON THE ELIGIBLE LIST.

TESTING ACCOMMODATION

If you require an accommodation to fairly compete in any part of the assessment process, you will be required to submit documentation from a qualified medical provider or other qualified professional to support your request for a testing

accommodation. Please note, you will be provided with an initial deadline to submit documentation. Failure to submit the required documentation by the deadline will delay your participation in the examination process and consideration for initial placement on the eligible list.

TEST PREPARATION

Study guides and other test preparation resources are available to help candidates prepare for employment tests. While the guides will help you prepare for the test, we advise you to review all related materials you deem necessary.

- An interactive, Online Test Preparation System for taking practice tests may be accessed at the Department of Human Resources website at <http://hr.lacounty.gov/>. Please click on "Find a Job" and then "Job Search Toolkit." Test Preparation Information is located under the "Employment Test Assistance" section.

Please note that these resources are intended to provide general information about the types of tests and assessments used by the County of Los Angeles. These resources do not contain details of the exam nor specific questions you will be asked to answer during the test administration. The exam content section describes the areas assessed by the test and you are invited to study and review whatever material you believe will help you to prepare.

VETERAN'S CREDIT

If you served in the military and were honorably discharged, you may qualify for Veteran's Credit. To receive this credit, please include a copy of your DD214 Form issued by the branch of service with your application.

ELIGIBILITY INFORMATION

The names of candidates receiving a passing grade in the examination will be placed on the eligible list in the order of their score group for a period of six (6) months following the date of promulgation.

SPECIAL INFORMATION

SUCCESSFUL CANDIDATES MUST COMPLETE A THOROUGH BACKGROUND INVESTIGATION, INCLUDING

FINGERPRINT SEARCH. Examples of disqualifying factors include: Any felony convictions; job related misdemeanor convictions; certain serious traffic convictions or patterns of traffic violations (3 moving violations in one year; failure to appear; at-fault accidents; suspended license; driving under the influence); poor credit history; poor employment history; substance abuse; anyone on probation.

ZERO TOLERANCE POLICY IF HIRED

The Los Angeles County Sheriff's Department (Department) has a "zero tolerance" policy for its employees for the following:

- use of narcotics, controlled substances, and/or prescription drugs without a prescription.

Any employee found in violation of this policy will be subject to discharge.

VACANCY INFORMATION

The eligible list resulting from this examination will be used to fill vacancies in the Los Angeles County Sheriff's Department, Technology and Support Division, Scientific Services Bureau.

AVAILABLE SHIFT Any Shift

APPOINTEES MUST BE WILLING TO WORK ANY SHIFT, INCLUDING EVENINGS, NIGHTS, WEEKENDS, AND HOLIDAYS.

APPLICATION AND FILING INFORMATION

APPLICATIONS MUST BE FILED ONLINE ONLY. APPLICATIONS SUBMITTED BY U.S. MAIL, FAX, OR IN PERSON WILL NOT BE ACCEPTED.

TO ENSURE THAT YOUR APPLICATION HAS BEEN SUCCESSFULLY SUBMITTED, YOU MUST HAVE RECEIVED A CONFIRMATION EMAIL AS VERIFICATION.

All applicants are required to submit a Standard County of Los Angeles Employment application and supplemental questionnaire **ONLINE** only. Resumes cannot be accepted in lieu of applications, although resumes and supporting

documents may be uploaded as attachments to the online application.

Fill out your application and supplemental questionnaire completely. Provide any relevant education, training, and experience in the spaced provided so we may evaluate your qualifications for the job. All information is subject to verification and applications may be rejected at any time during the selection process.

The acceptance of your application depends on whether you have **clearly** shown that you meet the **SELECTION REQUIREMENTS** and you have completely fill out your application.

Apply online by clicking on the green **"Apply"** button at the top right of this posting. You can also track the status of your application using this website. Your application and supplemental questionnaire must be submitted electronically before 5:00 p.m., PT, on Tuesday, January 14, 2025.

NO APPLICATIONS WILL BE ACCEPTED OUTSIDE OF THE OFFICIAL APPLICATION FILING PERIOD, NO EXCEPTIONS.

Plan to submit your online application well in advance of the 5:00 P.M. (PT) deadline on Tuesday, January 14, 2025, as you may be required to verify your email address. This only needs to be done once per email address, and if you already have a job seeker account on www.governmentjobs.com/careers/lacounty, you can verify at any time by logging in and following the prompts. This is to enhance the security of your online application and to ensure you do not enter an incorrect email address.

IMPORTANT NOTES:

- Please note that **ALL** information included in the application materials is subject to **VERIFICATION** at any point during the examination and hiring process, including after an appointment has been made.
- **FALSIFICATION** of any information may result in **DISQUALIFICATION or RESCISSION OF APPOINTMENT.**
- Utilizing **VERBIAGE** from Class Specification and Selection Requirements serving as your description of duties **WILL NOT** be sufficient to demonstrate that you meet the requirements. Doing so may result in an **INCOMPLETE APPLICATION**, and you may be **DISQUALIFIED.**

CORRESPONDENCE AND UPDATES WILL BE SENT VIA E-MAIL.

- All notices including invitation letters, result letters, and notices of non-acceptance will be sent electronically to the email address provided on the application. It is important that you provide a valid email address. Please add selockwo@lasd.org as well as noreply@governmentjobs.com, and info@governmentjobs.com to your email address book and list of approved senders to prevent email notifications from being filtered as spam/junk/clutter mail. Please note, if you opt out of receiving emails, you can visit governmentjobs.com, log into your profile and check your inbox. The inbox retains a copy of all emails sent, for your records.

NOTE: Candidates who apply online must upload any required documents as attachments during application submission. If you are unable to attach required documents, you may fax the documents to (323) 415-2580 or email any outstanding documents required to sheriffexamsunit@lasd.org **at the time of filing or within seven (7) calendar days from the date of application filing.** Failure to provide the required documentation will result in application rejection. Please include your Name, the Exam Number, and the Exam Title on the faxed documents.

SOCIAL SECURITY NUMBER

Please include your Social Security Number for record control purposes. Federal law requires that all employed persons have a Social Security Number.

NO SHARING OF USER ID AND PASSWORD

All applicants must file their application online using their own user ID and password. Using a family member or friend's user ID and password may erase a candidate's original application record.

California Relay Services Phone: (800) 735-2922

ADA Coordinator Phone: (213) 229-1621

Teletype Phone: (213) 626-0251

Department Contact Name: Professional Exams Unit

Department Contact Phone: (323) 526-5611

Department Contact E-mail: sheriffexamsunit@lasd.org

For more information on Employment Information, click on the link below:

http://file.lacounty.gov/SDSInter/dhr/247636_EmploymentInformation.pdf (Download PDF reader)

COUNTY OF LOS ANGELES

Employment Information

Any language contained in the job posting supersedes any language contained below.

Your Responsibilities:

1. Completing Your Application:

- a. Before submission of the application, it is your responsibility to ensure that all information provided is correct and complete on the application. Incomplete applications cannot be accepted.
- b. List each payroll title separately for each job. Do not group your experience. Specify the beginning and ending dates for each job. If you are a Los Angeles County employee and have held multiple positions, do NOT list all of your time with the County under your present payroll title.
- c. Please include your Social Security Number for record control purposes. Federal law requires that all employed persons have a Social Security Number.
- d. To receive credit, include required documents (e.g., copy of your diploma, transcript, certificate, or license) as directed on the job posting. International degrees in a foreign language must be translated to English and evaluated for equivalency to U.S. standards. Refer to the job posting for specific deadlines for supporting documentation.

2. Requirements on Job Posting:

- a. Your application will only be accepted if it clearly shows you meet the requirements. The information you give will determine your eligibility and is subject to verification at any time.
- b. You must be at least 16 years of age at the time of appointment unless other age limits are stated on the job posting. The Federal Age Discrimination in Employment Act (ADEA) of 1967, as amended, prohibits discrimination on the basis of age for any individual age 40 or older.
- c. Experience is evaluated on the basis of a verifiable 40- hour week, unless specified otherwise. Prorated part-time experience may be acceptable.

3. Application Deadline: All job applications must be completed and submitted before the closing time on the last day of the filing period as indicated on the job posting unless other instructions are provided. Job postings with an open continuous filing period are subject to closure without prior notice. It is to your advantage to file your application early and not wait until the last allowable date and time as you will not be able to apply once the filing period has closed.

4. Change of Name or Address: To change personal information such as your name or address, log into your profile on www.governmentjobs.com and make the necessary change. This can be done at any time.

5. Equal Employment Opportunity/Non-Discrimination Policy:

a. It is the policy of the County of Los Angeles to provide equal employment opportunity for all qualified persons, regardless of race, color, religion, sex, national origin, age, sexual orientation, disability, or any other characteristic protected by state or federal law. b. If you are an individual requesting reasonable accommodation(s) in the examination process, please contact the testing accommodation coordinator listed on the job posting. The provision of accommodation(s) may be subject to verification, consistent with state and federal law. All accommodation-related information will remain confidential.

Disclaimer: The County of Los Angeles is not responsible or in any way liable for any computer hardware or software malfunction that may affect the employment application or the application selection process.

You assume all responsibility and risk for the use of this system and the Internet generally. This system and the information provided on it are provided on an "as is" and "as available" basis without warranties of any kind, either express or implied. No advice or information given by the County of Los Angeles or its respective employees shall modify the foregoing or create any warranty.

The County of Los Angeles expressly disclaims any warranty that the information on this system or on the Internet generally will be uninterrupted or error free or that any information, software or other material accessible from the system is free of viruses or other harmful components. You shall have no recourse against the County of Los Angeles as the system provider for any alleged or actual infringement of any proprietary rights a user may have in anything posted or retrieved on our system.

The County of Los Angeles shall not be liable for any direct, indirect, punitive, incidental, special or consequential damages arising out of or in any way connected with the use of this system or with the delay or inability to use it (or any linked sites), or for any information obtained through this system, or otherwise arising out of the use of this system, the Internet generally or on any other basis.

NOTE: Your application is submitted using Secure Encryption to ensure the privacy of all information you transmit over the Internet.

By accepting the Use Disclaimer set forth herein, you agree to all of the above terms and further agree to use this Online Job Employment Application System only for the submission of bona fide employment applications to the County of Los Angeles. Any other use of this Online Job Employment Application System, including without limitation any copying, downloading, translating, decompiling, or reverse engineering of the system, data, or related software, shall be a violation of the Use Disclaimer.

Test Preparation: Study Guides and other resources are available to help candidates prepare for employment tests. An interactive system for taking practice tests may be accessed on the Department of Human Resources website at <https://hr.lacounty.gov/>. Additional resources may be listed on the job posting.

Veteran's Credit: In all open competitive examinations, a veteran's credit of 10 percent of the total credits specified for such examinations will be added to the final passing grade of an honorably discharged veteran who served in the Armed Forces of the United States under any of the following conditions: During a declared war; -or- During the period April 28, 1952 through July 1, 1955; -or- For more than 180 consecutive days, other than for training, any part of which occurred after January 31, 1955, and before October 15, 1976; -or- During the Gulf War from August 2, 1990 through January 2, 1992; -or- For more than 180 consecutive days, other than for training, any part of which occurred during the period beginning September 11, 2001, and ending on August 31, 2010 the last day of Operation Iraqi Freedom; -or- In a campaign or expedition for which a campaign medal or expeditionary medal has been authorized and awarded. Any Armed Forces Expeditionary medal or campaign badge, including El Salvador, Lebanon, Grenada, Panama, Southwest Asia, Somalia, and Haiti qualifies for credit.

A campaign medal holder or Gulf War veteran who originally enlisted after September 7, 1980 (or began active duty on or after October 14, 1982, and has not previously completed 24 months of continuous active duty) must have served continuously for 24 months or the full period called or ordered to active duty.

This also applies to the spouse of such person who, while engaged in such service was wounded, disabled or crippled and thereby permanently prevented from engaging in any remunerative occupation, and also to the widow or widower of any such person who died or was killed while in such service. A DD214, Certificate of Discharge or Separation from Active Duty, or other official documents issued by the branch of service are required as verification of eligibility for Veterans preference. Applicants must submit the documentation for each open competitive exam to qualify for veteran's credit. More information available at: <https://www.opm.gov/policy-data-oversight/veterans-services/vet-guide-for-hr-professionals/>

Accreditation Information: Accredited institutions are those listed in the publications of regional, national or international accrediting agencies that are accepted by the Department of Human Resources. Publications such as American Universities and Colleges and International Handbook of Universities are acceptable references. Also acceptable, if appropriate, are degrees that have been evaluated and deemed to be equivalent to degrees from United States accredited institutions by an academic credential evaluation agency recognized by The National Association of Credential Evaluation Services or the Association of International Credential Evaluators, Inc. (AICE). More information is available at: http://file.lacounty.gov/SDSInter/dhr/070812_PPG123.pdf (Download PDF reader) and http://file.lacounty.gov/SDSInter/dhr/205105_PPG_123_AC_E_Resource_Guide.pdf (Download PDF reader)

Background Check: The County of Los Angeles is a Fair Chance employer. Except as otherwise permissible under applicable laws, you will not be asked to provide information about a conviction history unless you receive a conditional offer of employment. The County will make an individualized assessment of whether your conviction history has a direct or adverse relationship with the specific duties of the job, and will also consider potential mitigating factors, including, but not limited to, evidence and extent of rehabilitation, recency of the offense(s), and age at the time of the offense(s). **If asked to provide information about a conviction history, any convictions or court records which are exempted by a valid court order do not have to be disclosed.**

Career Planning: Resources to help current and prospective employees plan a career with Los Angeles County are available. To explore career paths to and from nearly all job titles, please visit our interactive Career PathFinder application at <https://career-pathfinder.hr.lacounty.gov/#/>.

Benefit Information: Depending on the position, the successful candidate will enroll in a contributory defined benefit pension plan if the candidate is a “new member” of the County’s defined benefit plan (LACERA) on or after January 1, 2013 (first employed by the County on or after December 1, 2012) – unless she or he established reciprocity with another public retirement system in which she or he was a member before January 1, 2013. It should be noted that County employees do not pay into Social Security, but do pay the Medical Hospital Insurance Tax portion of Social Security at a rate of 1.45%. The Los Angeles County Employees Retirement Association (LACERA) has reciprocal agreements with several public retirement systems in California.

Americans with Disabilities Act of 1990: All positions are open to qualified men and women. Pursuant to the Americans with Disabilities Act of 1990, persons with disabilities who believe they need reasonable accommodation, or help in order to apply for a position, may contact the ADA/Personnel Services for Disabled Persons Coordinator. Hearing impaired applicants with telephone teletype equipment may leave messages by calling the teletype phone number on the job posting. The County will attempt to meet reasonable accommodation requests whenever possible.

Equal Employment Opportunity: It is the policy of the County of Los Angeles to provide equal employment opportunity for all qualified persons, regardless of race, religion, sex, national origin, age, sexual orientation, disability, or any other characteristic protected by state or federal law. All positions are open to qualified men and women pursuant to the Americans with Disabilities Act of 1990 and the California Fair Employment and Housing Act. The County will comply with all of its obligations under State and Federal laws regarding the provision of reasonable accommodations to applicants.

Los Angeles County Child Support Compliance Program: In an effort to improve compliance with court ordered child, family and spousal support obligations, certain employment and identification information (i.e., name, address, Social Security number and date of hire) is regularly reported to the State Directory of New Hires which may assist in locating persons who owe these obligations. Family Code Section 17512 permits under certain circumstances for additional employment and identifying information to be requested. Applicants will not be disqualified from employment based on this information.

Social Security Act of 2004: Section 419 (c) of Public Law 108-203, the Social Security Protection Act of 2004, requires State and local government employers to disclose the effect of the Windfall Elimination Provision and the Government Pension Offset Provision to employees hired on or after January 1, 2005, in jobs not covered by Social Security. The County of Los Angeles does not participate in the Social Security System. All newly hired County of Los Angeles employees must sign a statement (Form SSA-1945) prior to the start of employment indicating that they are aware of a possible reduction in their future Social Security benefit entitlement. For more information on Social Security and about each provision, you may visit the website www.socialsecurity.gov, or call toll free 1-800-772- 1213. Persons who are deaf or hard of hearing may call the TTY number 1-800-325-0778 or contact a local Social Security office.

Employment Eligibility Information: Final appointment is contingent upon verification of U.S. citizenship or the right to work in the United States. Immigration law provides that all persons hired after November 6, 1986, are required to present original documents to the County, within three (3) business days of hiring, which show satisfactory proof of 1) identity and 2) U.S. employment eligibility.

The California Fair Employment and Housing Act (Part 2.8 commencing with Section 12900 of Division 3 of Title 2 of the Government Code) the Regulations of the Fair Employment and Housing Commission (California Code of Regulations, Title

2, Division 4, Sections 7285.0 through 8504) and other applicable laws prohibit employment discrimination based on an applicant's protected characteristics, including race, color, religion, national origin, ancestry, physical disability, mental disability, medical condition, marital status, sex, sexual orientation, age, pregnancy, childbirth, and other characteristics.

COVID-19 VACCINATION: Some County workforce members may be required to be fully vaccinated against COVID-19.

Successful candidates for those positions/classifications may be required to submit proof of vaccination against COVID-19 or request an exemption for qualifying medical or religious reasons during the onboarding process. Candidates should not present proof of vaccination until instructed to do so by the hiring department.

Updated February 2024

Agency

County of Los Angeles

Address

Los Angeles, California, 90010

Website

<http://hr.lacounty.gov>

FORENSIC IDENTIFICATION SPECIALIST I Supplemental Questionnaire

*QUESTION 1

The information you provide on this supplemental questionnaire will be evaluated and used to determine your eligibility to participate in the next phase of the examination process. **CHECK YOUR ANSWERS CAREFULLY.** Any mistakes you make and/or any incomplete responses you provide in completing these questions will be used to disqualify your application even if you possess the qualifying experience or education. Be as specific as possible and include all information requested. Comments such as "see resume or application" will not be considered as a response. Utilizing **VERBIAGE** from Class Specification including the listed Examples of Duties and/or Essential Job Functions serving as your description of duties **WILL NOT** be sufficient to demonstrate that you meet the requirements. Doing so may result in an **INCOMPLETE RESPONSE AND NO CREDIT WILL BE AWARDED**. All information is subject to verification at any time in the examination and hiring process. Falsification of any information may result in disqualification or dismissal.

☐ Yes, I understand the above information and instructions.

*QUESTION 2

Which of the following best describes the highest level of education you completed in the field of criminalistics, police science, or a related field from an accredited college or university?

- ☐ Not Applicable
- ☐ Associate of Arts or Science degree
- ☐ Bachelor's degree
- ☐ Master's degree or higher

*QUESTION 3

Which of the following best describes your area of specialization for your Associate of Arts or Science degree, or higher?

☐ Not Applicable

- ☐ Natural Science (e.g., biology, chemistry)
- ☐ Criminalistics
- ☐ Forensic Science
- ☐ Criminal Justice
- ☐ Other

***QUESTION 4**

If you have a related degree, have selected "Other", or if your degree is not listed above, please indicate your specialization for your Associate's, Bachelor's, or Master's degree. (Insert N/A if Not Applicable.)

***QUESTION 5**

Have you completed a minimum of eight semester units or 12 quarter units of photography, crime scene investigation, fingerprinting, or criminalistics?

- ☐ Yes
- ☐ No

***QUESTION 6**

Which of the following best describes the amount of photography units you have successfully completed?

- ☐ Not Applicable
- ☐ 1-4 semester units (1.5-6 quarter units)
- ☐ 5-7 semester units (7.5-10.5 quarter units)
- ☐ 8 semester units (12 quarter units)

***QUESTION 7**

Please provide the course identification number, course name, as well as the name of the institution where you earned photography units. (Insert N/A, if Not Applicable.):

***QUESTION 8**

Which of the following best describes the amount of crime scene investigation units you have successfully completed?

- ☐ Not Applicable
- ☐ 1-4 semester units (1.5-6 quarter units)
- ☐ 5-7 semester units (7.5-10.5 quarter units)
- ☐ 8 semester units (12 quarter units)

***QUESTION 9**

Please provide the course identification number, course name, as well as the name of the institution where you earned crime scene investigation units. (Insert N/A, if Not Applicable.):

***QUESTION 10**

Which of the following best describes the amount of fingerprinting units you have successfully completed?

- ☐ Not Applicable
- ☐ 1-4 semester units (1.5-6 quarter units)
- ☐ 5-7 semester units (7.5-10.5 quarter units)
- ☐ 8 semester units (12 quarter units)

***QUESTION 11**

Please provide the course identification number, course name, as well as the name of the institution where you earned fingerprinting units. (Insert N/A, if Not Applicable.):

***QUESTION 12**

Which of the following best describes the amount of criminalistics units you have successfully completed?

- ☐ Not Applicable
- ☐ 1-4 semester units (1.5-6 quarter units)
- ☐ 5-7 semester units (7.5-10.5 quarter units)
- ☐ 8 semester units (12 quarter units)

***QUESTION 13**

Please provide the course identification number, course name, as well as the name of the institution where you earned criminalistics units. (Insert N/A, if Not Applicable.)

***QUESTION 14**

Have you taken and successfully completed at least 40 hours (4 quarter units, or 2.67 semester units) of coursework in the Friction Ridge Examination Process?

- ☐ Yes
- ☐ No

***QUESTION 15**

Please provide the course identification number, course name, as well as the name of the institution where you earned Friction Ridge Examination Process units. (Insert N/A, if Not Applicable.):

***QUESTION 16**

Have you taken and successfully completed at least 40 hours (4 quarter units, or 2.67 semester units) of coursework in Courtroom Testimony, which includes at least an overview of the legal system, how evidence is presented in court, and how to answer questions in the courtroom?

- ☐ Yes
- ☐ No

***QUESTION 17**

Please provide the course identification number, course name, as well as the name of the institution where you earned Courtroom Testimony units. (Insert N/A, if Not Applicable.):

***QUESTION 18**

Have you taken and successfully completed at least 40 hours (4 quarter units, or 2.67 semester units) of coursework in Crime Scene Photography?

- ☐ Yes
- ☐ No

***QUESTION 19**

Please provide the course identification number, course name, as well as the name of the institution where you earned Crime Scene Photography units. (Insert N/A, if Not Applicable.):

***QUESTION 20**

Have you taken and successfully completed at least 40 hours (4 quarter units, or 2.67 semester units) of coursework in Sketching Crime Scenes or Measuring Crime Scene Evidence?

- ☐ Yes
- ☐ No

***QUESTION 21**

Please provide the course identification number, course name, as well as the name of the institution where you earned Sketching Crime Scene or Measuring Crime Scene Evidence units. (Insert N/A, if Not Applicable.):

***QUESTION 22**

Do you have a Bachelor's degree from an accredited college or university?

- ☐ Yes
- ☐ No

***QUESTION 23**

I understand that if I expect to receive credit for my degree and coursework, I must submit proof of my completion such as a legible copy of my official transcripts from the accredited institution which shows the area of specialization. Documents may be submitted either by 1) attaching directly to my application at the time of submission, or 2) emailing any outstanding required documents to sheriffexamsunit@lasd.org, or 3) faxing any outstanding documents to (323) 415-2580 at the time of filing or within seven (7) calendar days from the date of filing your online application. Failure to provide the required documentation may result in application rejection.

- ☐ Yes, I understand the above information and instructions.

***QUESTION 24**

Which of the following best describes your experience at the level of a Forensic Technician II?

For a full description of class specification of Los Angeles County's Forensic Technician II (Item #4888) please click the hyperlink on the exam title under Selection Requirements OR go to Department of Human Resources website at <http://hr.lacounty.gov/> and type in the job title or item number under "FIND JOB DESCRIPTIONS" search box.

- ☐ Not Applicable
- ☐ Less than one year
- ☐ One (1) year, but less than two
- ☐ Two (2) years, but less than three
- ☐ Three (3) years, but less than four
- ☐ Four (4) years or more

***QUESTION 25**

Which of the following best describes your experience at the level of an Automated Fingerprint Identification Systems Technician II?

For a full description of class specification of Los Angeles County's Automated Fingerprint Identification Systems Technician II (Item #1552) please click the hyperlink on the exam title under Selection Requirements OR go to Department of Human Resources website at <http://hr.lacounty.gov/> and type in the job title or item number under "FIND JOB DESCRIPTIONS" search box.

- ☐ Not Applicable
- ☐ Less than one year

- ☐ One (1) year, but less than two
- ☐ Two (2) years, but less than three
- ☐ Three (3) years, but less than four
- ☐ Four (4) years or more

***QUESTION 26**

Which of the following best describes your experience at the level of a **Criminalistics Laboratory Technician**?

For a full description of class specification of Los Angeles County's Criminalistics Laboratory Technician (Item #4331) please click the hyperlink on the exam title under Selection Requirements OR go to Department of Human Resources website at <http://hr.lacounty.gov/> and type in the job title or item number under "FIND JOB DESCRIPTIONS" search box.

- ☐ Not Applicable
- ☐ Less than one year
- ☐ One (1) year, but less than two
- ☐ Two (2) years, but less than three
- ☐ Three (3) years, but less than four
- ☐ Four (4) years or more

***QUESTION 27**

Which of the following best describes your experience at the level of a **Photographer I**?

For a full description of class specification of Los Angeles County's Photographer I (Item #7076) please click the hyperlink on the exam title under Selection Requirements OR go to Department of Human Resources website at <http://hr.lacounty.gov/> and type in the job title or item number under "FIND JOB DESCRIPTIONS" search box.

- ☐ Not Applicable
- ☐ Less than one year
- ☐ One (1) year, but less than two
- ☐ Two (2) years, but less than three
- ☐ Three (3) years, but less than four
- ☐ Four (4) years or more

***QUESTION 28**

Which of the following best describes your work experience detecting, lifting, and retrieving latent prints from crime scenes?

- ☐ Not Applicable
- ☐ Less than one year
- ☐ One (1) year, but less than two
- ☐ Two (2) years, but less than three
- ☐ Three (3) years, but less than four
- ☐ Four (4) years or more

***QUESTION 29**

Which of the following best describes your work experience providing direct assistance to forensic identification specialist or other law enforcement investigation professionals conducting field investigations?

- ☐ Not Applicable
- ☐ Less than one year
- ☐ One (1) year, but less than two
- ☐ Two (2) years, but less than three
- ☐ Three (3) years, but less than four
- ☐ Four (4) years or more

***QUESTION 30**

Do you have experience as a latent print examiner?

- ☐ Less than one year
- ☐ One (1) year, but less than two
- ☐ Two (2) years, but less than three
- ☐ Three (3) years, but less than four
- ☐ Four (4) years or more

***QUESTION 31**

Describe your experience as a latent print examiner. Include the following information: 1) start and end dates; 2) name of employer/organization; 3) job title; 4) name of your supervisor; and 5) a detailed description of the work you performed. Be sure to include this information in your application. If you do not have any experience, enter "N/A."

***QUESTION 32**

Do you have any experience as a crime scene investigator who investigates crimes against persons?

- ☐ Less than one year
- ☐ One (1) year, but less than two
- ☐ Two (2) years, but less than three
- ☐ Three (3) years, but less than four
- ☐ Four (4) years or more

***QUESTION 33**

Describe your experience as a crime scene investigator who investigates crimes against persons. Include the following information: 1) start and end dates; 2) name of employer/organization; 3) job title; 4) name of your supervisor; and 5) a detailed description of the work you performed, to include the types of crime scenes, techniques used to document the scene, and type of evidence collected. Be sure to include this information in your application. If you do not have any experience, enter "N/A."

***QUESTION 34**

Do you have a valid California Class C driver license?

- ☐ Yes, I have a valid California Class C driver license
- ☐ No, I am an out-of-state applicant and possess a driver license from the state from which I reside
- ☐ None of the above

***QUESTION 35**

If you are unwilling and/or unable to comply with any of the following working conditions, your application will be rejected.

Do you understand the information you just read?

☐ Yes, I understand the above information.

***QUESTION 36**

Are you willing to be on-call, respond to and process crime scenes, 24 hours a day, 7 days a week for a specified amount of time each month?

☐ Yes

☐ No

***QUESTION 37**

Are you willing and able to work holidays and weekends?

☐ Yes

☐ No

***QUESTION 38**

Are you willing and able to work various shifts, including days (5:00 a.m. to 3:30 p.m.), afternoons (2:00 p.m. to 10:30 p.m.), and early mornings (10:00 p.m. to 6:30 a.m.)?

☐ Yes

☐ No

***QUESTION 39**

Are you willing and able to drive a sedan, van, pick-up truck, or any other similar type of County vehicle when responding to a crime scene?

☐ Yes

☐ No

***QUESTION 40**

Are you willing and able to drive yourself to court, meetings, and/or crime scenes using your personal vehicle at the County mileage reimbursement rate?

☐ Yes

☐ No

***QUESTION 41**

Are you willing and able to testify in state and/or federal court, and hearings where you will be sworn (or affirmed)?

☐ Yes

☐ No

***QUESTION 42**

Are you willing and able to work in any geographical area within Los Angeles County?

☐ Yes

☐ No

***QUESTION 43**

Are you willing and able to report to and process crime scenes where there are dead people (adults, children, and babies) and/or decomposing bodies?

- ☐ Yes
- ☐ No

***QUESTION 44**

Are you willing and able to ride in a helicopter to take photographs?

- ☐ Yes
- ☐ No

***QUESTION 45**

Are you willing and able to participate in and complete a two-year training program in Latent Prints (basic latent print investigations, latent print comparison, and major crime scene investigations) which will provide you with the expertise necessary to perform your job duties?

- ☐ Yes
- ☐ No

***QUESTION 46**

Are you willing and able to respond to, document, and process clandestine laboratory crime scenes?

- ☐ Yes
- ☐ No

***QUESTION 47**

Are you willing and able to work in all types of weather (including snow and icy conditions)?

- ☐ Yes
- ☐ No

***QUESTION 48**

Are you willing and able to work in various types of terrain and physical environments, including unlevelled terrain (e.g., steep mountainsides, rock jetties, building roofs)?

- ☐ Yes
- ☐ No

***QUESTION 49**

Do you understand that if the Los Angeles County Sheriff's Department makes you a job offer, you must provide proof of a valid California Class C driver license before you can start work?

- ☐ Yes
- ☐ No

***QUESTION 50**

Do you understand that as a Forensic Identification Specialist I, you will be required to be on-call and, when called, depart your location in short order (typically less than 20 minutes) to respond to a crime scene?

- ☐ Yes
- ☐ No

***QUESTION 51**

Do you understand that as a Forensic Identification Specialist I, you will be working autonomously to process crime scenes in which you will identify, document, and process evidence that includes potentially disturbing content (e.g., human remains)?

- ☐ Yes
- ☐ No

***QUESTION 52**

If selected, you will be required to successfully complete training programs in order to continue your employment. Please indicate yes if you understand this statement.

- ☐ Yes
- ☐ No

***QUESTION 53**

Do you require American with Disabilities Act (ADA) accommodation to compete in any part of the examination process? In order to be considered for the initial promulgation, make sure to submit all required documentation by the initial deadline. Submitting the required documentation past the given deadline will delay your participation in the examination process and consideration for placement on the initial eligible list.

- ☐ Yes, I will require ADA accommodation to complete any part of the examination process, and I understand the above information and instruction.
- ☐ No, I do not require ADA accommodation to complete any part of the examination process.

***QUESTION 54**

How did you hear about this position?

- ☐ Personal referral from someone other than a County Employee
- ☐ County Employee
- ☐ Los Angeles County Government Job website
- ☐ Social Media (Instagram)
- ☐ Social Media (Facebook)
- ☐ LinkedIn
- ☐ County Job Hotline
- ☐ Job Fair

***QUESTION 55**

WARNING: This pre-investigative questionnaire is part of the background investigation. It is used to determine an applicant's suitability for service within the Los Angeles County Sheriff's Department (LASD). All information provided is considered confidential. A candidate's information will only be disclosed to an assigned background investigator if he/she is deemed suitable for the job based on the Los Angeles County Sheriff's Department hiring guidelines. Answer the following questions honestly and thoroughly, as your responses will be used to determine whether or not you can proceed with the hiring process. Your responses to the following questions will be subject to verification.

Do you understand this information?

- ☐ Yes, I understand the above information and instructions.

***QUESTION 56**

The Los Angeles County Sheriff's Department (Department) has a "zero tolerance" policy for its employees for the following: Use of narcotics, controlled substances, and/or prescription drugs without a prescription. Any employee found in violation of this policy will be subject to discharge.

☐ Yes. If employed by the Department, I agree to abide by the zero tolerance policy on the use of narcotics, controlled substances, and/or prescription drugs without a prescription.

***QUESTION 57**

The Los Angeles Sheriff's Department (LASD) employees must adhere to the department's policies regarding appearance. Hair should be clean and well groomed. Tattoos upon the neck, face or head are prohibited. Beards are not allowed for employees who wear any type of uniform; mustaches must be trimmed and neat; jewelry must be minimally observable. A uniform or professional attire is required while on duty. Are you willing to comply with all the grooming, appearance policies, procedures, and standards of the LASD?

☐ Yes, I am willing to comply with all the grooming, appearance policies, procedures, and standards of the LASD.

***QUESTION 58**

Do you understand you will be subject to a thorough background investigation and a medical examination?

☐ Yes, I understand I will be subject to a thorough background investigation and a medical examination.

***QUESTION 59**

Are you currently on criminal probation?

☐ No

☐ Yes

***QUESTION 60**

Are you currently on criminal parole?

☐ No

☐ Yes

***QUESTION 61**

Have you ever been convicted for driving under the influence (DUI) of alcohol or drugs or any DUI-related crimes? If "yes", when was the last incident/arrest date?

☐ No

☐ Yes; within 1 year

☐ Yes; more than 1 year ago, but less than 2 years

☐ Yes; more than 2 years ago, but less than 3 years

☐ Yes; more than 3 years ago, but less than 4 years

☐ Yes; more than 4 years ago

***QUESTION 62**

Have you ever used any illegal drug (methamphetamine, heroin, speed, cocaine, ecstasy, PCP, hallucinogens, etc.) OTHER than marijuana? If "yes", when was the last time?

☐ No

☐ Yes; within the last 12 months

☐ Yes; more than 1 year ago, but less than 2 years

☐ Yes; more than 2 years ago, but less than 3 years

- ☐ Yes; more than 3 years ago, but less than 4 years
- ☐ Yes; more than 4 years ago

***QUESTION 63**

Have you ever used methamphetamine? If "yes", how many times?

- ☐ No
- ☐ Yes; 1 to 9 times
- ☐ Yes; 10 to 19 times
- ☐ Yes; 20 to 30 times
- ☐ Yes; 31 or more times

***QUESTION 64**

Have you ever used heroin? If "yes", how many times?

- ☐ No
- ☐ Yes; 1 to 9 times
- ☐ Yes; 10 to 19 times
- ☐ Yes; 20 to 29 times
- ☐ Yes; 30 or more times

***QUESTION 65**

Have you ever used speed? If "yes", how many times?

- ☐ No
- ☐ Yes; 1 to 9 times
- ☐ Yes; 10 to 19 times
- ☐ Yes; 20 to 30 times
- ☐ Yes; 31 or more times

***QUESTION 66**

Have you ever used cocaine? If "yes", how many times?

- ☐ No
- ☐ Yes; 1 to 9 times
- ☐ Yes; 10 to 19 times
- ☐ Yes; 20 to 30 times
- ☐ Yes; 31 or more times

***QUESTION 67**

Have you ever used ecstasy? If "yes", how many times?

- ☐ No
- ☐ Yes; 1 to 9 times
- ☐ Yes; 10 to 19 times
- ☐ Yes; 20 to 30 times
- ☐ Yes; 31 or more times

***QUESTION 68**

Have you ever used PCP? If "yes", how many times?

- ☐ No
- ☐ Yes; 1 to 9 times
- ☐ Yes; 10 to 19 times
- ☐ Yes; 20 to 29 times
- ☐ Yes; 30 or more times

***QUESTION 69**

Have you ever used hallucinogens? If "yes", how many times?

- ☐ No
- ☐ Yes; 1 to 9 times
- ☐ Yes; 10 to 19 times
- ☐ Yes; 20 to 30 times
- ☐ Yes; 31 or more times

***QUESTION 70**

By answering the previous questions, you acknowledge that any false statements or omissions in this questionnaire will cause you to be disqualified, removed from an eligibility list, or be cause for immediate dismissal, if any appointment is or will be made at a later time.

- ☐ Yes

* Required Question