



## **Houston Forensic Science Center, Inc.**

### **EXPERIENCED FIREARMS EXAMINER**

Houston Forensic Science Center, Inc. (HFSC), is an independent organization created by Houston Mayor Annise Parker and the Houston City Council to provide forensic science services formerly delivered by the Houston Police Department. HFSC has been officially registered as a Texas Local Government Corporation\* since June 26, 2012.

**Houston Forensic Science Center is seeking a full-time, experienced Firearms Examiner.**

#### **POSITION SUMMARY**

The primary job duties of the Firearms Examiner are to examine and interpret firearms evidence associated with alleged criminal acts. Specific duties of the Firearms Examiner may include, but not limited to performing the following duties with little or no direct supervision:

- Examination and test firing of firearms.
- Comparisons of fired bullets and cartridge cases.
- Entering specimens into NIBIN and reviewing correlations.
- Acting as a second/verifying examiner on cases completed by other examiners.
- Conducting administrative and technical reviews of case records.
- Testifying in courts of law regarding analyses performed.

#### **MINIMUM EDUCATIONAL REQUIREMENTS**

- The position requires a bachelor's degree in forensic science or a physical science (chemistry, biology, etc.) is required. A graduate degree is a plus. Direct relevant experience as a Firearms Examiner may be considered in lieu of the requisite degree.
- Certification in Firearms Examination through AFTE strongly preferred.

#### **MINIMUM EXPERIENCE REQUIREMENTS**

Experience in a Forensic Firearms environment is required:

- Prior successful completion of a formal training program for firearms examination in an accredited laboratory is required.
- A minimum of two years of examiner experience (after the training) in an accredited laboratory is strongly preferred.
- The successful candidate must be able to gain Forensic Analyst licensure from TFSC (Texas Forensic Science Commission) within the first 4 months of employment.

#### **KNOWLEDGE AND SKILL REQUIREMENTS**

- Demonstrated knowledge of firearms examination practice and procedure
- Knowledge of ISO 17020 or ISO 17025 accreditation standards
- Demonstrated skill in oral and written communication
- Demonstrated skill in using computers and related software applications
- Demonstrated skills in handling multiple tasks and prioritizing work assignments
- Demonstrated ability to effectively handle conflict and uncertain situations
- Demonstrated ability to work with frequent interruptions and changing priorities
- Demonstrated ability to establish and maintain effective communications and working relationships with fellow employees, internal customers, and external customers.

#### **CONTACT INFORMATION**

Interested applicants meeting the job qualifications may apply via our website, [www.hfscctx.gov](http://www.hfscctx.gov)

**Houston Forensic Science Center, Inc. is an Equal Employment Opportunity Employer**

\*A "local government corporation" is created to aid and act on behalf of one or more local governments to accomplish any governmental purpose of those governments..