

JOB TITLE: CRIMINALIST SUPERVISOR
SALARY: \$3,296.24 - \$4,417.28 Biweekly
OPENING DATE: September 11, 2020
CLOSING DATE: **October 16, 2020**
DEPARTMENT: Police Department

Accepting online applications only. Apply online beginning, Friday, September 11, 2020 through 4:30 p.m. Friday, **October 16, 2020. EXTENDED DEADLINE.**

EXAMPLES OF DUTIES:

Supervises and participates in physical and chemical analyses in the scientific detection and investigation of crimes, enforces procedures and practices of the Long Beach Police Department; assigns and prioritizes casework and assignments for employees; researches and evaluates laboratory methods, instruments, and procedures; represents the laboratory at scientific meetings and conferences; acts as liaison between advisory boards, commissions, criminal justice agencies, regulatory bodies, and laboratory personnel to ensure that appropriate policies and guidelines are followed; initiates, investigates, and makes recommendations for disciplinary actions, if necessary; assists the Quality Assurance Manager; reviews and evaluates reports and case notes; evaluates employee performance; provides orientation and direct training for new employees or employees transferred into a new unit; monitors and tracks progress of assigned casework and status of backlogs; reviews and revises analytical procedures or section policies as needed; testifies in court; conducts regular meetings and training sessions; prepares written findings and displays for court presentation; ensures quality control and compliance with state laws and laboratory accreditation requirements; makes recommendations concerning laboratory budget and policies; performs other duties as required.

REQUIREMENTS TO FILE:

- Bachelor's degree from an accredited college or university in Criminalistics, Chemistry, Physics, Biological Sciences, Forensic Science or a related field (**proof of degree required**)* **AND** five (5) years of related paid, full-time equivalent work experience in the forensic field including one year in a lead or supervisory capacity.

A Master's degree in the aforementioned fields may be substituted for one year of the required work experience (applicant still must have one year of experience in a lead or supervisory capacity).

KNOWLEDGE, SKILLS AND ABILITIES:

- Knowledge of toxicology, controlled substance analysis, or firearms examination.
- Ability to:
 - Present complex scientific findings in court
 - Use scientific instruments;
 - Train police personnel in basic scientific investigation;

- Pass a comprehensive background investigation prior to appointment.

Willingness to work irregular hours, weekends and holidays.

A valid motor vehicle operator's license, and a current DMV driving record must be submitted to the hiring department at time of appointment.

DESIRABLE QUALIFICATIONS

Previous experience in Firearms Examination which include test-fires, bullet and cartridge case comparisons, National Integrated Ballistic Information Network (NIBIN) Integrated Ballistics Identification System (IBIS) entry and correlation, serial number restoration, trajectory analysis, and distance determination are desired for some positions.

***Required documents must be uploaded to the online application at the time of filing. Any proofs submitted must contain either the applicant's name or other identifying characteristics on the form. Candidates who possess degrees from colleges or universities from outside the United States must attach proof of educational equivalency.**

EXAMINATION WEIGHTS

Screening of candidates will be conducted on the basis of applications and supplemental applications submitted. Only applicants showing the strongest backgrounds in a comparative analysis will be invited to the Appraisal Interview.

Application Packet.....	Qualifying
Appraisal Interview.....	100%

A minimum rating of 70 must be attained to pass the examination. Certification by score bands will be considered based on an analysis of test results.

Based on the number of applications accepted, the selection procedure may be changed. In the event of the need to revise the selection procedure, those affected will be notified of the details at a later date.

If you have not received notification by October 9, 2020, contact the Civil Service Department at (562) 570-6202.

In support of the City's Language Access Policy, bilingual skills (Spanish, Khmer or Tagalog) are desirable for some positions interacting with the public.



This information is available in an alternative format by request at (562) 570-6202. If special accommodation is desired, please contact the Civil Service Department two (2) business days prior to the test at (562) 570-6202. For hearing impaired, call (562) 570-6638.
An Equal Opportunity Employer.